



HARMST 2003

Fifth Biennial Workshop on High Aspect Ratio Micro-Structure Technology

**Monterey Plaza Hotel & Spa
Monterey, California USA**

June 15-17, 2003

Exhibitor Information

Exhibit Dates and Time:

Monday, June 16, 2003

8:00 a.m. - 6:00 p.m.

Tuesday, June 17, 2003

8:00 a.m. - 3:15 p.m.

<http://www.harmst2003.org>

APPLICATION AND CONTRACT FOR EXHIBIT BOOTH SPACE

HARMST 2003 Workshop

June 15-17, 2003 / Monterey Plaza Hotel & Spa, Monterey, California USA

The undersigned APPLICANT, agreeing to be legally bound hereby, applies for exhibit booth space in **The 5th Biennial Workshop on High Aspect Ratio Micro-Structure Technology (HARMST 2003)** described above, subject to the terms, conditions, and requirements stated herein.

The HARMST 2003, upon its written acceptance of this Application and Contract, is to assign exhibit booth space to the Applicant under all of the terms, conditions, and requirements as aforesaid.

Applicant applies for one of the available booth locations at the rent indicated below for the space.

The layout of the exhibition area will be determined once it is known how many booths will be required. Exhibit and space will be assigned on a first-come first-served basis. The date of receipt of the signed contract will determine the first-come first served basis. There will be an additional \$500 charged for booths that are shared by two or more companies.

Notification of exhibit space location options will be sent by May 16, 2003.

PAYMENT AMOUNT ENCLOSED (U.S. Dollars Only) Exhibit Space Only

	Advanced On/Before May 15, 2003	Standard After May 15, 2003	
8' x 8' Booth Space (includes one (1) six foot table)	<input type="checkbox"/> \$750	<input type="checkbox"/> \$1,100	\$ _____
Tabletop Space (includes one (1) six foot table)	<input type="checkbox"/> \$600	<input type="checkbox"/> \$750	\$ _____

COMPANY: _____
As it should appear in Workshop Material

Mailing Address: _____

City: _____ State: _____ Zip: _____ Country: _____

Phone #: _____ Fax #: _____

Website address: _____ E-Mail #: _____

Contact Name: _____

Signature: _____ Position: _____

PAYMENT INFORMATION

____ Check/Money Order - Make checks payable HARMST 2003 Workshop

____ Bankwire - Bankwire information will be supplied upon receipt of this contract

____ Credit Card Payment (circle one) VISA MasterCard American Express

Card#: _____ Exp. Date: _____

revised 5/2/03

Verification Code: _____

Cardholder Signature _____

Mail with payment or fax application to: HARMST 2003 Workshop, c/o PMMI, 2320 6th Avenue, San Diego, CA 92101-1643 USA
Phone: 1-619-232-9499, Fax: 1-619-232-0799 E-Mail: kkcline@pmmiconferences.com

UNIFORM CONDITIONS FOR EXHIBITING

1. The exhibit area will be available for setting-up exhibits from 1:00 p.m. to 6:00 p.m. on Sunday, June 15, 2003. You may tear-down your exhibit space on Tuesday, June 17, 2003, after 6:00 p.m. All exhibits must vacate the premises by 9:00 p.m. on Tuesday.
2. The exhibit area will be open as follows:
Monday, June 17, 2003
8:00 a.m. - 6:00 p.m.
Tuesday, June 18, 2003
8:00 a.m. - 3:15 p.m..
The executive workshop committee has the right to amend these times if necessary.
3. Workshop attendees will be free to participate in the exhibit area before and after sessions, during coffee breaks and luncheons. All scheduled breaks will be held in the exhibit area.
4. Only authorized workshop participants, authors and exhibitors will be admitted in the exhibit hall. The name of the authorized representatives shall be furnished to the exhibit manager not less than ten (10) days before the opening of the meeting. Each booth space allows for one representative to attend the meal and social functions as part of the cost of their booth space. Additional representatives will be allowed to purchase meal tickets.
5. The workshop committee and the workshop center management cannot guarantee exhibitors against loss or damage of any kind, but will endeavor to protect exhibitors by providing standard security protection. The exhibit hall will be locked during non-exhibiting hours.
6. Special written arrangements with the workshop manager should be made in advance if two or more firms wish to exhibit in a single space. There will be an additional fee for this option of sharing booth space.
7. An exhibitor wishing to release their assigned space prior to May 15, 2003 and after their application has been processed will be refunded all but 20%. Cancellations after that time will not receive a refund. All cancellations must be made in writing. It will not be possible to refund any payments made if exhibit space is not used or only partially used.
8. Approval by the workshop manager should be made in advance if prizes, contests or drawings are to be used.
9. Infractions of these conditions on the part of the exhibitor or any of his/her representatives may subject them to dismissal from the exhibit hall. In this event, no demand for redress will be made by the exhibitor or representative.
10. Space is leased with the understanding that the HARMST 2003 Workshop will act for the exhibitor only in the capacity of agent and not as principal. The HARMST 2003 Workshop and the Monterey Plaza Hotel & Spa assume no liability whatever for damages resulting from any act of omission or commission in connection with said agency. The exhibitor and representatives hereby release the Workshop, sponsoring agencies, and the Monterey Plaza Hotel & Spa from any or all liabilities for loss ensuing from any cause whatsoever.
11. All services, such as furniture, internet connections, labor, shipping, cleaning and storage and any other special services must be arranged through the Official Exhibit Services Contractor. An exhibitor packet to order all services will be sent upon receipt of this contract.
11. Communication pertaining to this workshop exhibit should be addressed to:

HARMST 2003 Workshop
c/o PMMI/Shirley Galloway
2320 6th Avenue
San Diego, CA 92101-1643 USA
Phone: 1-619-232-9499
Fax: 1-619-232-0799
E-Mail: sgalloway@pmmiconferences.com